

## PRESENTERS KIT

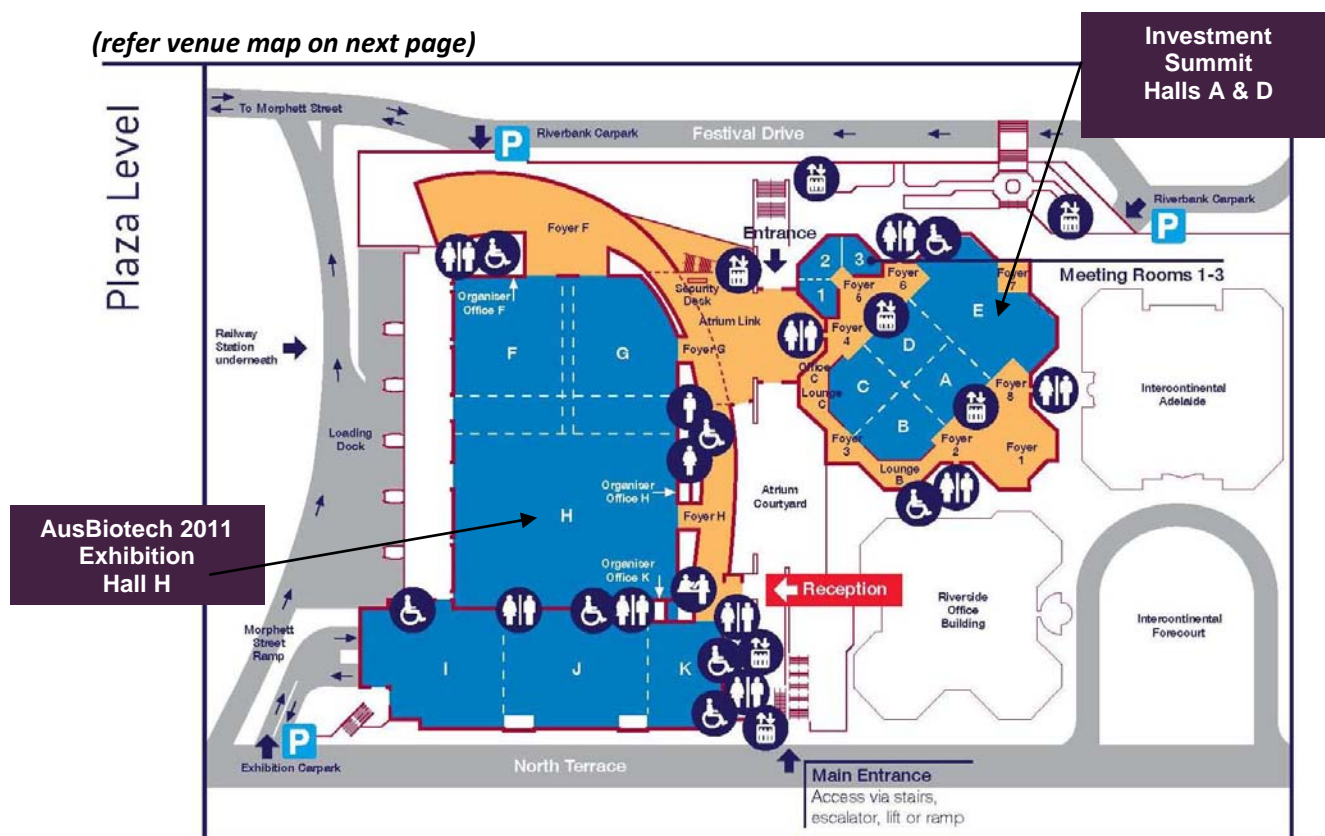
### DATE & VENUE

Australasian Life Science Investment Summit  
will take place on Wednesday **19 October 2011**.

Adelaide Convention Centre  
North Terrace, Adelaide  
South Australia, Australia  
P: +61 8 8212 4099  
F: +61 8 8212 5101  
[www.adelaidecc.com.au](http://www.adelaidecc.com.au)



*(refer venue map on next page)*



## REGISTRATION DESK

The Registration Desk is located in the Foyer outside the Summit Halls A & D.

On arrival we ask that you proceed to the Investment Summit Registration Desk where you will be issued with your official Summit name badge. You must wear your name badge at all times throughout the conference. Entry into the Summit presentations will not be granted unless you produce this identification.

### Registration Desk opening times:

Wednesday 19 October 8.00am-4.30pm

## SPEAKERS PREPARATION ROOM

Upon checking in at the Registration Desk you will be directed to the Speakers Preparation Room which is available for you to rehearse and check your presentation.

The Speakers Preparation Room is located Meeting Rooms 1 & 2 adjacent to the Summit session halls and will open from 8.00am.

Please hand a copy of your presentation to the AV technician on arrival. The AV technician will be available to assist you during conference hours.

**Important note: All presenters are to present at the Speakers Preparation Room at least 2 hours prior to their presentation commencing.**

## PRESENTATION REQUIREMENTS

- Presentations must be prepared on in Microsoft Office PowerPoint compatible with the Windows Operating System.
- **Note: All presentations should be created and designed in 16x9 screen aspect ratio (wider image display). This will ensure your presentation uses the whole screen. It is not possible to convert the standard 4x3 aspect ratio presentation to 16x9.**
- Presentations must be saved onto a USB or CD-Rom.
- Off-line rather than on-line techniques should be used to present websites.

## AUDIO-VISUAL EQUIPMENT

The Summit presentation Hall will be set out with tables on the floor for investors and auditorium seating for AusBiotech 2011 conference delegates to sit in on presentations.

Due to logistical difficulties, the in-house laptop and audio-visual equipment must be used. If your own laptop is necessary for the benefit of your presentation please notify [hlaing@ausbiotech.org](mailto:hlaing@ausbiotech.org) by **1 October 2011**.

## ACCOMMODATION

A selection of hotels are offering AusBiotech 2011 delegates special room rates. To receive the special AusBiotech 2011 corporate rates, please make your booking through the online portal linked at the conference website [www.ausbiotech2011.com.au](http://www.ausbiotech2011.com.au).

Should you require further assistance with your accommodation, please contact Ozaccom: 1800 814 611 (within Australia) or +617 3854 1611 or via email [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au) *If you are*

*contacting Ozaccomm via email, please ensure that you insert the name 'AusBiotech 2011' in the subject line of the email. This will help Ozaccomm to quickly process your request.*

## TRAVEL

*Corporate Traveller* is the official flight travel partner for AusBiotech 2011. Contact Brooke Salter at *Corporate Traveller* to organise your flight travel requirements on +61 3 6281 5500 or [brooke.salter@corporatetraveller.com.au](mailto:brooke.salter@corporatetraveller.com.au)